

**AUTAUGA STATION DENTAL
1803 STATION DRIVE SUITE, A
PRATTVILLE, AL 36066
(334)361-9880**

Agreement to Pay:

I agree the above is a legal and lawful debt. Should it become necessary to forward my account for collection, I agree to be responsible for any/all collection costs, attorney fees, and/or court costs. I waive now and forever my right of exemption under the laws of the state of Alabama and any other state.

Date

Signature

Policy for broken appointments

When patients fail to show up for an appointment, it puts the office in a difficult position. We realize there will always be family emergencies, flat tires and sick children, however, any advance notice you can give us helps to fill the time allotted for you and will allow us to help someone else in dental need. Although we do not charge a fee for broken appointments like many offices do, we do have a guideline we follow for unexcused broken appointments. The guideline is as follows:

- ❖ If a patient breaks or cancels a regular appointment on short notice, we will give them one more appointment in the next year.
- ❖ If another appointment is broken or canceled at short notice during the next 12 months, or if a patient breaks or short notice cancels one extended appointment (root canal, crown, bridge, etc.), that patient will not be able to get an appointment except as follows:
- ❖ If an appointment is available on the same day or next 2 days following, they may be scheduled. Patients are always welcome to wait for space that may become available during the day. We will also try to work any emergencies into the schedule.
- ❖ To be considered a patient of record, you must have been seen in the office within the last 12 months.

I have read and understand the policy for broken appointments.

Signature

Date